

For Applicant / Travel Agent Use



Malaysia Visa Application Centre, Colombo.
Long Term Stay – VDR (Visa With Reference)

Check List

Date:
Barcode No:
No of Applications: /
Eg:- 1/2, 2/2

Full Name:	Passport No:
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I hereby declare that the statement given is true and correct. I understand that the Immigration status and period of stay to be granted, will be decided by the Malaysian Immigration Authorities upon my arrival. I understand that possession of a visa does not ensure the entry to enter Malaysia upon arrival.

Date of application

Contact No:

Signature of Applicant:

Important Notes:

- Documents should be sorted according to the check list.
- The visa application process will take six to ten working days, in individual cases when further scrutiny is needed this period may extend.
- Applicants are advised to lodge their visa application at least ten days prior to their scheduled date
- All photocopies must be in A4 size.
- No pins, Staples, Cello tapes to be used on Documents or Photos.

	Document List	Yes	NO	N/A
1)	Application Form (Each applicant should fill in a separate form, including child applicants)			
2)	Photograph (Recent photo which has been taken not before six months) Passport size photograph Fully faced on White background only			
3)	Current Passport only. A copy of the bio page has to be annexed to the application form. Should contain attest two visa blank pages.			
4)	Travel Itinerary Please do not submit paid flight tickets, as the High Commission will be not liable for any financial loss in case of a rejection or delay.			
4)	For Employment Immigration Approval letter from Malaysia (copy) <i>for minor labor category:-</i> Approved medical certificate A copy of the employment contract			
5)	For Student Immigration Approval letter from Malaysia (copy) Offer letter from University / College			
6)	For Dependent Immigration Approval letter from Malaysia (copy)			

Comments: